

Capital District Kiwanis International

August 24, 2012

House of Delegates

94th Annual District Convention

Reston, Virginia

The House of Delegates at the 94th Annual Capital District Convention was called to order by Governor Jeffrey Wolff at 4:00 pm.

Credentials Committee Chair Past Lieutenant Governor Marvin Crawford gave the credentials report. 227 delegates representing 108 clubs of the 161 clubs in good standing which is 67% of the clubs in good standing. In addition there were 37 delegates-at-large for a total of 264 delegates. A quorum was present. The delegates unanimously approved the credentials report.

The House unanimously adopted the Standing Rules for the House of Delegates as published in the convention program.

The House unanimously adopted the Orders of the Day.

The House of Delegates was closed by unanimous vote of the House.

Bylaws and Policies Chair Brian Cofrancesco presents the proposed Bylaw amendments that were printed in a supplement to the Convention Program. (Full text of the amendments follows these minutes.)

Amendment #1 - Purpose: The committee has been working in coordination with Diana O'Brien at Kiwanis International to draft proposed changes to our governing documents. Capital was one of the first districts to implement the concept of District Trustees. At the time, we had to create our own language on how to word our Bylaws. Since that time, Kiwanis International has suggested new language to standardize Bylaws across the organization for those districts that have the District Trustee model. Generally, the changes clarify sections of the Bylaws that relate to officer terms and processes related to officer nominations, elections, and vacancies, and add language to utilize past District Trustees in the District Trustee nomination and election processes.

The amendment was unanimously approved by the House of Delegates.

Amendment #2 - Purpose: This provision will allow the Bylaws and Policy Committee to make basic edits (i.e. spelling, capitalization, formatting, numbering, etc.) to the Bylaws without the approval of the delegates and delegates-at-large at the District Convention House of Delegates. As the changes would not affect policies, this provision would save many separate amendment proposals from being submitted to the House.

The amendment was unanimously approved by the House of Delegates.

Amendment #3 - Purpose: This amendment lists the District Policy Statements as a governing document and clarifies the duties of the district officers.

The amendment was unanimously approved by the House of Delegates.

Amendment #4 - Purpose: This amendment adds the requirement of attendance at District Board Meetings consistently to all officers.

The amendment was unanimously approved by the House of Delegates.

Amendment #5

Purpose: This amendment clarifies the location of the rules of the House of Delegates as being in the Standing Rules rather than the Orders of the Day.

The amendment was unanimously approved by the House of Delegates.

Amendment #6 - Proposed by Kiwanis International - Purpose: This amendment reflects a change in the Standard Form of District Bylaws made in conjunction with an amendment to the K.I. Bylaws, to further clarify the role and purpose of districts.

The amendment was unanimously approved by the House of Delegates.

Amendment #7- Mandatory Change Submitted by Kiwanis International
This amendment is not debatable by the Capital District House of Delegates

Purpose: KI has eliminated all types of membership other than active. Our district bylaws need to be updated to reflect this in revenue article.

The amendment was unanimously approved by the House of Delegates.

Amendment #8 - Mandatory Change Submitted by Kiwanis International
This amendment is not debatable by the Capital District House of Delegates

Purpose: In the KI Bylaws, KI has dictated that all districts comply with governmental reporting requirement and now requires districts to report their finances to the KI Board when requested.

No vote was taken as this amendment was submitted to the House for reference only.

Amendment #9 - Mandatory Change Submitted by Kiwanis International
This amendment is not debatable by the Capital District House of Delegates

Purpose: KI is now allowing districts to hold their annual conventions in conjunction with the Kiwanis International Convention if the district.

No vote was taken as this amendment was submitted to the House for reference only.

Secretary/Treasurer Thomas Varner delivered the State of the District Address. (The address can be found on the Secretary's page on the District Web site.)

There being no further business, Governor Wolff resessed the House of Delegates until Sunday, August 26, 2012 at 7:30 am.

Governor Wolff reconvened the House of Delegates to order at 7:30 am on Sunday, August 26, 2012.

Credentials Committee Chair Past Lieutenant Governor Marvin Crawford gave the credentials report. 228 delegates representing 108 clubs of the 161 clubs in good standing which is 67% of the clubs in good standing. In addition there were 37 delegates-at-large for a total of 265 delegates. A quorum was present. The delegates unanimously approved the credentials report.

The House of Delegates was closed by unanimous vote of the House.

Secretary/Treasurer Varner announced that there was one candidate for the office of 2012-2013 Governor of the Capital District – Carolyn S. Richar from the Kiwanis Club of Fairfax.

Paulette Crawford from the Kiwanis Club of Fairfax nominated Carolyn S. Richar and the candidate accepted the nomination.

There being no other candidates, the nominations were closed and Carolyn S. Richar was unanimously elected the 2012-2013 Governor for the Capital District.

Secretary/Treasurer Varner announced that there was one candidate for the office of 2012-2013 Governor Elect of the Capital District – P. Scott Zimmerman from the Kiwanis Club of Williamsburg.

Poquoson Club President Jim Christol nominated P. Scott Zimmerman and the candidate accepted the nomination.

There being no other candidates, the nominations were closed and P. Scott Zimmerman was unanimously elected the 2012-2013 Governor Elect for the Capital District.

International Trustee Jerry Peuler presented a Resolution sending good wishes to Secretary/Treasurer Emeritus Ellis Stroup on a speedy recovery. The resolution was unanimously approved by the House.

There being no other business to come before the House of Delegates, Governor Wolff adjourned the House at 8:20 am.

**CAPITAL DISTRICT KIWANIS
94TH DISTRICT CONVENTION
AUGUST 24-26, 2012
RESTON, VIRGINIA**

PASSPORT TO SERVICE

RESOLUTION # 1

Recommended by the Kiwanis Club of Roanoke, Virginia

Whereas, the Capital District of Kiwanis International has come together as a group to join in training, education and to elect our leadership for the coming Kiwanis administrative year as well as to enjoy fellowship at the 94th Capital District Convention and

Whereas, it was learned by those here assembled that Ellis H. Stroup, Secretary Treasurer Emeritus of the Capital District is not here present for this assembly due to impending surgery to replace a non-functioning hip and

Whereas, said hip replacement will make Secretary Treasurer Ellis more bionic and fleet footed,

Therefore Be It Resolved, that we as the attendees at this convention and members of this Capital District of Kiwanis International owe our friend and associate Ellis warmest and best wishes for a full and speedy recovery so that in the future he can grace us with his presence, guile and wit at both district and conventions.

Mister Governor, I move for the adoption of this resolution by a standing ovation of those gathered here this morning.

So Moved

**Jeffrey M. Wolff
Governor, 2011-2012**

2012 Proposed Amendments to the Capital District Bylaws

Proposed by District Bylaws and Policy Committee

Amendment #1

Purpose: The committee has been working in coordination with Diana O'Brien at Kiwanis International to draft proposed changes to our governing documents. Capital was one of the first districts to implement the concept of District Trustees. At the time, we had to create our own language on how to word our Bylaws. Since that time, Kiwanis International has suggested new language to standardize Bylaws across the organization for those districts that have the District Trustee model. Generally, the changes clarify sections of the Bylaws that relate to officer terms and processes related to officer nominations, elections, and vacancies, and add language to utilize past District Trustees in the District Trustee nomination and election processes.

ARTICLE V OFFICERS

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Section 2. Officer terms shall be as follows or until said officer's successor shall be duly elected and qualified. The terms of all district officers shall begin on 1 October.

- a. Each Lieutenant Governor shall serve for a term of one (1) year.
- b. Each District Trustee shall serve for a term of three (3) years. No District Trustee shall be elected to more than one (1) consecutive three (3) year term. District Trustees elected or appointed to terms of less than three (3) years may immediately serve a subsequent full three (3) year term.
- c. All other officers shall serve a term of one (1) year.
- ~~a. The terms of all district officers except District Trustee shall begin on the first day of October of each year and continue for one (1) year, or until their successors shall be duly elected and qualified.~~
- ~~b. The terms of the District Trustee shall begin on the first day of October of the year they are elected and shall continue for three (3) years. No District trustee shall be elected to more than 1 consecutive three year term. Trustees elected or appointed to terms of less than three years may run for a consecutive three year term.~~

ARTICLE VI BOARD OF TRUSTEES

Section 1. The District Board of Trustees shall consist of the Governor, Governor-Elect, Immediate Past Governor, Secretary-Treasurer, and a District Trustee for each region.

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Section 6. The District Secretary-Treasurer shall notify each member of the District Board of Trustees and the International Secretary, in writing, of the time, place, and date of any meeting at least fourteen (14) days ~~three (3) weeks~~ in advance of the date of such meeting.

ARTICLE VIII CONVENTIONS

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Section 13. In the absence of the Governor or Acting Governor (if one there be) from any convention of the district, the Board of Trustees shall designate the Governor-elect, Immediate Past Governor or a District Trustee ~~of the Board~~ to act as chairman.

ARTICLE X NOMINATION AND ELECTION OF OFFICERS

Section 1. Officers Other than Lieutenant Governors and District Trustees

- b. The election of officers, except the Lieutenant Governor and ~~d~~District Trustees, shall be held at the annual convention. ~~The District Secretary and/or Treasurer is appointed.~~
- c. ~~The District Secretary-Treasurer shall be appointed by the Governor Designate with the approval of the Board of Trustees Designate which will serve in the coming administrative year immediately following the district convention and shall assume office with the Governor. The District Secretary-Treasurer who is to assume office on 1 October, shall be appointed by the Governor-Designate, with the approval of the District Board of Trustees-designate.~~

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Section 3. ~~A District t~~Trustees ~~from the region shall be elected triennially between the dates of 1 November and 30 April.~~

- a. Each region shall hold, not earlier than 1 November and not later than 30 April preceding the expiration of the District Trustee's term, a regional conference for the purpose of electing a new District Trustee for the region. The time and place of this conference shall be designated by the Nominating Committee by 31 October immediately preceding the election. Written notice shall be sent by the District Trustee not later than forty-five (45) days prior to the conference to the president of each club in the division, and to all current and Past Lieutenant Governors, Past District Trustees, and Past Governors who are active or senior members of a club in the region.
- b. Each region shall have a Nominating Committee, which shall be composed of the Past District Trustees of the region and Tthe Lt. Governors of the ~~D~~divisions in the each Rregion for the year in which the District Trustee election will be held ~~shall comprise that Region's Nominating Committee. The Nominating Committee will establish the time and place of the election conference by 31 October immediately preceding the election. Each division's clubs shall be notified of the time and place of the election conference by the respective Lt Governors.~~
- c. At least seventy-five (75) days before the election conference, the Nominating Committee shall contact all clubs in the Rregion ~~concerning requesting~~ qualified candidates for the position of District Trustee.
- d. After the deadline for all clubs ~~have had the opportunity~~ to submit candidates

names, the ~~n~~Nominating ~~e~~Committee shall carefully screen those recommended and shall carefully select the names of those best suited to become candidates for the position of District Trustee. The report of the ~~n~~Nominating ~~e~~Committee shall be distributed to ~~the each division's~~ clubs ~~in the region by the District Trustee by the respective Lt Governor~~ at least forty-five (45) days prior to the election.

- e. No person shall be submitted to the conference as a candidate without the consent of said person first being obtained. Each candidate shall give assurances of a willingness and ability to carry out the duties and responsibilities of the office of District Trustee.
- f. Nothing in these ~~b~~By-laws shall preclude nominations from the floor. ~~The Lt Governors shall have full supervision and management of all District Trustee election conferences.~~
- g. The personnel ~~membership~~ of the ~~election regional~~ conference shall consist of three (3) delegates from each club in the ~~R~~region, including the president and immediate past-president of each club, or their elected alternates, the Lieutenant Governors of the ~~D~~divisions in the ~~R~~region, and all ~~Past District Trustees~~, Past Governors, and ~~all~~ Past Lieutenant Governors who are still active or senior members of a club in the ~~R~~region.
- h. The representatives present, representing not less than ~~of~~ two-thirds (2/3) of the clubs in the ~~R~~region, shall constitute a quorum at the conference, and each club shall have one (1) vote for each representative present. The current and Past Lieutenant Governors, current and past District Trustees and past Governors ~~and Past Lieutenant Governors~~ in attendance from the region shall have the privilege of the floor without the right to vote. However, in the event of a tie vote, the ~~District Trustee Lieutenant Governors~~ shall be entitled to vote.
- i. ~~Official delegates of newly organized clubs shall be granted full privileges at District Trustee election conference after the charter has been issued by Kiwanis International whether or not the charter has been formally presented to such clubs.~~
- j. ~~The delegates and alternates of each chartered club shall be elected by the club from the active or senior members in good standing in the club. Each club shall submit a certificate of election of its delegates and alternates, certified by the president or secretary of the club, to their Lt Governor before the first vote at the election conference.~~
- k. ~~Each accredited delegate present shall be entitled to vote for District Trustee. There shall be no voting by proxy. For a delegate to be accredited, they must be certified according to the provisions of subparagraph i above.~~
- i. ~~The Lieutenant Governors shall choose one of their number to serve as chairman of the election conference. The current District Trustee shall be chairman of the regional conference, unless he/she is a candidate for election. In the absence of the current District Trustee, the most recent Past District Trustee present and willing shall serve as chairman, or in the absence of a Past District Trustee, the conference shall elect a current or Past Lieutenant Governor of a division in the region to act as chairman. The C~~onference shall

- elect one of its members as secretary and such tellers as may be necessary.
- j. Upon completion of the organization described above, the regional ~~C~~onference shall proceed to elect a District Trustee. If there is one (1) candidate for the position, that candidate may be selected by acclamation. When there are two (2) or more candidates, a written ballot shall be taken and a majority of all votes cast shall be necessary for election. If no candidate shall receive a majority of the votes, the person receiving the fewest number of votes shall be eliminated after each ballot, and this procedure shall be followed until one (1) person receives a majority vote.
 - k. The Lieutenant Governors of the ~~R~~region shall certify the results of the election to the District Secretary-Treasurer and Kiwanis International immediately following the regional ~~C~~onference.
 - l. A District Trustee-Designate is not a district officer.
 - m. The regional conference shall be guided by the principles, traditions, and precedents of Kiwanis International in its election of District Trustees, and particularly consider the ability, the service, and experience in Kiwanis of a proposed candidate.

Section 4. ~~Election of~~ Lieutenant Governor and Lieutenant Governor-~~E~~elect

- a. The Lieutenant ~~g~~Governor of each division shall hold, not later than the second week in April, a division conference for the purpose of electing a Lieutenant governor and Lieutenant Governor-elect. The time and place of the conference shall be designated by the Lieutenant Governor. Written notice shall be sent, not later than ten (10) days prior to the conference, to the president of each club in the division, and to all Past Governors, current and past Trustees, and ~~and P~~past Lieutenant Governors ~~of that division~~ who are active or senior members of a club in the division.
- b. The personnel of the division conference shall be the president and immediate past president of each club in the division, or their duly elected alternates, and all current and Past, the Lieutenant Governors, of the division current and past District Trustees, and ~~and all past Lieutenant past~~ Governors ~~of that division~~ who are still active or senior members of a club in the division.
- c. The representatives present, representing not less than two-thirds (2/3) of the clubs of the division, shall constitute a quorum at the conference, and each club shall have one (1) vote for each representative present. The current and Past Lieutenant Governors, current and past District Trustees, and the Past past Governors ~~and Past Lieutenant Governors~~ in attendance ~~at the conference from the division~~ shall have the privilege of the floor without the right to vote, except in event of tie vote, in which case the Lieutenant Governor shall be entitled to vote.
- d. The Immediate Past Lieutenant Governor shall be chairman of the division conference or, if absent, the immediate predecessor, and so on. In the absence of a Past Lieutenant Governor, the conference shall elect one of its members as chairman. The conference shall elect one of its members as secretary, and such tellers as may be necessary.
- e. Upon completion of the organization as above outlined, the division conference shall proceed to elect a Lieutenant Governor and a Lieutenant Governor-elect. The Lieutenant Governor-elect shall be the sole candidate for the office of Lieutenant Governor.

However, nothing in shall preclude additional nominations from the floor. A majority of the votes cast for each office shall be necessary for election. In the event that no candidate receives a majority of valid votes cast, a new election shall take place immediately, and the person receiving the fewest number of votes shall be eliminated. This procedure shall be followed until one person receives a majority vote. No person shall be submitted to the conference as a candidate for Lieutenant Governor or Lieutenant Governor-elect without the written consent of said person first being obtained. Each candidate for Lieutenant Governor shall have served a full one-year term as president of a Kiwanis club and shall give assurance of a willingness and ability to carry out the duties and responsibilities of Lieutenant Governor, to attend the leadership education conference and to officially visit the clubs of the division.

- f. A Lieutenant Governor-Designate is not a district officer.
- g. The division conference shall be guided by the principles, traditions, and precedents of Kiwanis International in its elections of officers, and particularly consider the ability, the service, and experience in Kiwanis of a proposed candidate.
- h. The Lieutenant Governor shall certify the results of the election to the District Secretary and Kiwanis International immediately following the division conference.

ARTICLE XI VACANCIES IN OFFICE

Section 1. In the event of a vacancy in the office of Governor or Governor-Elect during an administrative year, by a two-thirds (2/3) vote of the entire Board, the Board shall elect a Past Governor, current or past Lieutenant Governor, current or past District Trustee, or current or past member of the Board, who is an active or senior member of a club in the district to become Governor for the unexpired term. ~~In the event of a vacancy in the office of Governor during an administrative year, t~~The District ~~Secretary~~ Secretary-Treasurer shall, within twenty-four (24) hours of learning of the vacancy, notify the Board and call a special meeting ~~of the Board~~ for the purpose of filling the vacancy. ~~By two thirds (2/3) vote of the entire District Board of Trustees, the Board of Trustees shall elect a current or former member of the Board to become Governor for the unexpired term and to the Board of Trustees for the unexpired term.~~

Section 2. ~~In the event, during an administrative year of a vacancy in the office of Governor elect occurs, the vacancy shall be filled by the District Board of Trustees, by a two thirds (2/3) vote of the entire District Board of Trustees, from the Past Lieutenant Governors who are active or senior members of Kiwanis clubs in the district. The District Secretary shall notify District Board of Trustees and Past Lieutenant Governors of such vacancy and the time and the date of the Board meeting when the vacancy will be filled at least fourteen (14) days prior to the meeting. Members wishing to be considered~~ to fill the vacancy for the office ~~of Governor or Governor-Elect of Governor-elect~~ shall file a statement of intent with the District Secretary-Treasurer and must meet all the requirements ~~of candidates for Governor-elect~~ as outlined in the se Bylaws and in District Policy Statements.

Section 3. In the event, during the administrative year of a vacancy in the office of Secretary-Treasurer, the Board of Trustees shall elect a qualified member of a chartered club of the district to fill the office for the unexpired term and to the Board of Trustees for the unexpired term.

Section 4. In the event of a vacancy in office of ~~the~~ District Trustee, the vacancy shall be filled as follows during the term of office:

- a. If the term has one (1) year or less remaining, a qualified member from a club in the same region shall be elected by a two-thirds (2/3) vote of the Board to serve the unexpired term;
 - b. If the term has more than one (1) year remaining, the District Secretary-Treasurer shall notify the clubs in the affected region that a replacement District Trustee may be elected by a regional conference to be held within sixty (60) days from the date of such vacancy. In the absence of a replacement being elected by a regional conference, a qualified member of a club in the region shall be elected by a two-thirds (2/3) vote of the Board.
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- a. ~~If there is a Trustee Designate in that region, the Trustee Designate will immediately assume the place on the Board for the remainder of the unexpired term and continue to serve the normal 3 year term to which he or she was elected.~~
 - b. ~~If there is no trustee designate in that region, the Governor, with the advice of the Lt Governors in that region will appoint a Past Lt Governor who is an active or senior member in good standing of a club in that region to serve on the board until a time as designated below.~~
 - 1) ~~If a District Trustee is to be elected from the region within the next year, that election will take place as scheduled and the Trustee designate elected will immediately assume the place on the Board for the remainder of the unexpired term and continue to serve the normal 3 year term to which he or she is elected.~~
 - 2) ~~Otherwise, the Lt Governors of the region, following the procedures in Article X will arrange a special District Trustee election to be held within four months of the date the office was vacated. The person elected will immediately take the place on the board and serve the remainder of the unexpired term. The region will hold the regular trustee election as scheduled. The person filling the unexpired term may be elected to a three-year term at the regularly scheduled election.~~

Section 5. In the event of a vacancy in the office of Lieutenant Governor during the administrative year, the Governor shall notify the Presidents of the affected division that a replacement Lieutenant Governor may be elected by a conference of the division within thirty (30) days from the date of such vacancy. Pending the election, the Governor will appoint one or more Past Lieutenant Governors to carry out such duties of the Lieutenant Governor as may be necessary in the interim. In the absence of a Lieutenant Governor being elected by the division conference, the Governor shall appoint a qualified member of a chartered club in the same division to fill the office for the unexpired term, which shall be subject to the approval of the District Board of Trustees at its next meeting.

Section 6. In the event after election and before 1 ~~October 1~~, of disability or inability of a district officer ~~elected~~ to serve for the a one year term, ~~to serve for the year~~ for which elected, the Board ~~of Trustees~~ shall proceed forthwith to appoint or elect ~~the election of~~ a successor in the manner ~~now~~ provided for filling vacancies in office during the administrative year. The Governor-Elect

~~(or District Secretary Secretary-Treasurer)~~ shall give reasonable notice of the time and place of such election and, if absent or disabled, ~~in his absence or disability~~ the Governor of the district shall act.

~~Section 7. In the event a Trustee Designate is unable to assume the office of Trustee, the Lt Governors of the region, following the procedures in Article X will arrange a special District Trustee election conference to be held within four months of the date the vacancy was announced.~~

- ~~a. If the special election is held prior to 1 October, the person elected will take office on 1 Oct.~~
- ~~b. If the election is held after 1 October, the Trustee in office prior to 1 October will continue in office until the election at which time the person elected will assume the office.~~
- ~~c. In either case, the person elected is not eligible for a consecutive three year term.~~

Section ~~8~~7. In the event that the Governor shall be temporarily so incapacitated as to be unable to discharge the duties of the office, the Board ~~of Trustees~~ may appoint a Past Governor, a current or past District Trustee, or a current or past one of the Lieutenant Governors ~~or former Lieutenant Governor~~, who is an active or senior member of a ~~Kiwanis~~ club in the district, to become Acting Governor until the Governor is able to resume his duties. While the Governor is incapacitated, the Acting Governor shall be the executive officer of the district and shall have all of the duties, responsibilities, and authority given to the Governor by these bylaws and the Constitution and bylaws of Kiwanis International. If, after a period of sixty (60) days, it shall appear to the Board of Trustees that the Governor continues to be incapacitated and that he is not able to resume the duties and responsibilities of his office, the Board of Trustees may declare the office of Governor vacant and the vacancy shall be filled in accordance with the provisions for filling vacancies in office as contained in these bylaws.

Amendment #2

Purpose: This provision will allow the Bylaws and Policy Committee to make basic edits (i.e. spelling, capitalization, formatting, numbering, etc.) to the Bylaws without the approval of the delegates and delegates-at-large at the District Convention House of Delegates. As the changes would not affect policies, this provision would save many separate amendment proposals from being submitted to the House.

ARTICLE XIX AMENDMENTS

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Section 4. District Policy Statements are regulatory in nature, to be complied with or appealed to the district Board of Trustees for relief or exception where deemed necessary or uniquely appropriate due to extenuating circumstances. Policy Statements shall continue in effect until properly amended by the Board of Trustees.

Section 5. The Bylaws and Policy Committee shall be permitted to make grammatical, typographical, formatting, housekeeping, and other non-policy changes to the District Bylaws upon approval of the District Board of Trustees.

Amendment #3

Purpose: This amendment lists the District Policy Statements as a governing document and clarifies the duties of the district officers.

ARTICLE V OFFICERS

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Section 4 ...

~~c. Perform such duties and responsibilities as usually pertain to such office or as may be assigned by the Governor or District Board of Trustees.~~

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Section 6.....

~~f. Carry out such other duties and responsibilities as are from time to time assigned by the District Board of Trustees.~~

Section 7. The Immediate Past Governor shall perform such duties and responsibilities as usually pertain to such office or as may be assigned by the Governor or District Board of Trustees.

Section 8....

~~l. Perform such other duties and responsibilities as usually pertain to such office or as may be assigned by the Governor or District Board of Trustees.~~

Section 9....

~~i. Perform such other duties and responsibilities as usually pertain to such office or may be assigned by the Governor or the District board of Trustees.~~

Section 10....

~~e. Perform such other duties and responsibilities as usually pertain to such office or as may be assigned by the Governor or District Board of Trustees.~~

ARTICLE XVII OTHER AUTHORITIES

Section 1. For authority on all matters not specifically covered by these bylaws, the following documents, current or as amended in the future, shall be consulted in order of priority to

determine such matters:

First -- Kiwanis International Constitution and Bylaws

Second -- Kiwanis International Policies and Procedures

Third – District Policy Statements

Amendment #4

Purpose: This amendment adds the requirement of attendance at District Board Meetings consistently to all officers.

ARTICLE V OFFICERS

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Section 6. The Governor-elect has the further duties and responsibilities:

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f. Attend all duly ordered meetings of the Board of Trustees.

fg. Carry out such other duties and responsibilities as are from time to time assigned by the District Board of Trustees.

...

Section 9. The District Trustees have the further duties and responsibilities:

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g. Attend International and District conventions and conferences

h. Make policy for the District.

i. Attend all duly ordered meetings of the Board of Trustees.

Section 7. The Immediate Past Governor shall attend all duly ordered meetings of the District Board of Trustees and perform such duties and responsibilities as usually pertain to such office or as may be assigned by the Governor or District Board of Trustees.

Amendment #5

Purpose: This amendment clarifies the location of the rules of the House of Delegates as being in the Standing Rules rather than the Orders of the Day.

ARTICLE IX CONVENTION PROCEDURES

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Section 3. Reports of committees, communications to the international convention, resolutions, amendments, and all motions may be debated during the House of Delegates, except those "undebatable" under Robert's Rules of Order Newly Revised, or unless the convention, by a two-thirds (2/3) vote, dispenses with debate. No Kiwanian shall speak longer than five (5) minutes at one time, except as provided in the ~~order of the day~~ Standing Rules of the House or by a majority vote. The members of the Committee on Resolutions shall have the privilege of the floor during the time that the resolutions are being considered by the delegate body, but no member of the Resolutions Committee shall have the right to vote on the resolutions, unless said member is an accredited delegate.

Amendment #6

Proposed by Kiwanis International

Purpose: This amendment reflects a change in the Standard Form of District Bylaws made in conjunction with an amendment to the K.I. Bylaws, to further clarify the role and purpose of districts.

ARTICLE II. ~~OBJECTS~~ PURPOSE

~~Section 1. The objects of this district shall be:~~

- ~~a. To seek within the district and through the clubs of the district the attainment of the Objects of Kiwanis International as set forth in the International Bylaws.~~
- ~~b. To increase the fellowship and cooperative effort of the clubs within the district.~~
- ~~c. To cooperate with Kiwanis International in building new clubs and membership in existing clubs, educating club members, and strengthening club services within the district.~~
- ~~d. To promote participation of clubs in the general objectives, programs, and policies of the district and Kiwanis International.~~

Section 1. The purpose of this district shall be primarily to help Kiwanis clubs and Kiwanis International advance the Objects, objectives, policies and strategic goals of Kiwanis, and specifically to cooperate with Kiwanis International in: building new clubs and strengthening existing clubs; delivering education to clubs; and delivering service leadership programs and global campaign for children programming to and through clubs.

Amendment #7

Mandatory Change Submitted by Kiwanis International

This amendment is not debatable by the Capital District House of Delegates

Purpose: KI has eliminated all types of membership other than active. Our district bylaws need to be updated to reflect this in revenue article.

ARTICLE XIV REVENUE

Section 1. Each member club shall pay to the district for each of its members, ~~with the exception of honorary members,~~ the sum of \$32.00 per annum as dues. The total amount shall be due annually on October 1, payable not later than sixty (60) days thereafter, and is to be based upon the annual membership report of the respective clubs to Kiwanis International as of September 30. The total amount shall include all district charges other than the new member add fee and registration fees for district conventions or conferences.

Amendment #8

Mandatory Change Submitted by Kiwanis International

This amendment is not debatable by the Capital District House of Delegates

Purpose: In the KI Bylaws, KI has dictated that all districts comply with governmental reporting requirement and now requires districts to report their finances to the KI Board when requested.

ARTICLE XV. FINANCE

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Section 8. The district will comply with all governmental reporting requirements for finances, taxation, employment and any other areas of operation.

Section 9. The district shall report regularly on its financial status to the Kiwanis International Board, at such times and including such information as requested by the Board.

Amendment #9

Mandatory Change Submitted by Kiwanis International

This amendment is not debatable by the Capital District House of Delegates

Purpose: KI is now allowing districts to hold their annual conventions in conjunction with the Kiwanis International Convention if the district

ARTICLE VIII. CONVENTIONS

Section 1. The annual convention of the district shall be held at such place and date, between March 15 and September 15, as shall be mutually agreed upon by the District Board of Trustees and the International Board of Trustees, except that no district convention shall be held within the period of thirty (30) days prior to, during, or thirty (30) days following the Convention of Kiwanis International unless approved by the Kiwanis International Board. In the event the annual convention of Kiwanis International is held within the geographic boundaries of a district, the district may hold its convention in conjunction with the Kiwanis International convention; in such cases, district functions may not be held during general sessions of the International Convention. In determining the location of an annual convention, the District Board of Trustees may be guided and advised by the majority vote of the qualified delegates present and voting at an annual convention.